

Mrs. Shoemaker's Classroom Procedures



1. Students will enter the room quietly, pick up their assigned music folder from the cabinet, be seated, and immediately begin to silently complete the assigned Bell Work.
2. Students should be in their seats working silently on Bell Work when the bell rings, which will signify the start of class.
3. Students will raise their hands and wait for permission to speak.
4. Students will request permission from the teacher to use the restroom if it is an emergency only and will carry the hall pass with them. In all other cases, the restroom is to be used during passing periods.
5. Students may leave their seats to get a drink of water, sharpen pencils, or get a tissue only when the instructor is not working with their particular section.
6. Students will remain in their seats at the end of the period until the instructor dismisses the class.
7. Students who have been absent should check with section leaders for their missing assignments at the beginning or end of class and turn them in to the instructor in a timely fashion.
8. Students will always come to class with all of their assigned materials. Students may borrow pencils from the front of the class in an emergency and should return the pencil at the conclusion of the class period.
9. Students should label all classroom assignments with their NAME, FOLDER #, and DATE.
10. Students will come prepared for every class and ready to learn!

Thank you!